**FLORIDA GULF COAST UNIVERSITY  
GRADUATE AFFAIRS TEAM MINUTES**

**Monday, February 25, 2013, 11:00am-12:15pm, AB7-402**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Members** | **Dates & Time Spring Semester 2013**  **AB7: 402, 11:00AM-12:15PM** | | | | | | |  |
| |  | | --- | | **01/14/13** | | |  | | --- | | **01/28/13** | | |  | | --- | | **02/11/13** | | |  | | --- | | **02/25/13** | | |  | | --- | | **03/11/13** | | |  | | --- | | **03/25/13** | | |  | | --- | | **04/08/13** | | |  | | --- | | **04/22/13** | |
| Duff, Cathy (AA) | X | X | X | X |  |  |  |  |
| Cooke, Rachel (LIB) | X | X | X | X |  |  |  |  |
| Downes, Loureen (CHPSW) | X | X | X | X |  |  |  |  |
| Mattey, Krystine (Student Rep) | X | X | - | X |  |  |  |  |
| Schoenfeld, Jerry (COB) | X | X | X | X |  |  |  |  |
| Shahul-Hameed, Jaffar Ali (CAS) | X | X | X | X |  |  |  |  |
| TC, Yih/Debora Haring (OGS) | X | X | X | X |  |  |  |  |
| Valesky, Tom (COE) | X | X | X | X |  |  |  |  |
| Villiers, Claude (WCOE/ENG) | - | X | X | X |  |  |  |  |
| Minutes Responsibility | Cooke | Laureen | Jerry | Valesky | Villiers | Cooke | Loureen | Jerry |
| X=present | - absent | | | \*Out on sick leave | | | |  |

Guest: Arie van Duijn- CHPSW; Linda Martin – CHPSW

|  | Item | Discussion | Action |
| --- | --- | --- | --- |
| 1. | Gathering |  |  |
| 2. | Approval of Feb 11 2013 minutes |  | Motion to approve:  J. Schoenfeld  Second:  L. Downes  Motion Approved |
| 3a. | Transitional DPT (t-DPT) (ORGS & Arie – CHPSW) | 1. Proposal to amend university graduate polices to add policy for Transitional Professional Doctoral Degrees. The recommendations were approved with minor editing. See attached Graduate Policy Revision Proposal with changes noted. 2. t-DPT (Transitional Doctor of Physical Therapy): Two documents were presented to the GAT. One listing the admissions criteria for the DPT and one listing the courses required. Minor changes were noted. See attached Graduate Policy Revision Proposal with changes noted. | 1. Motion to approve:  J. Schoenfeld  Second: C.Villars  Approved   1. Motion to approve:   L. Downes  Second: T. Valesky  Motion Approved. |

|  |  |  |  |
| --- | --- | --- | --- |
| 3b. | Counseling Admission Requirement Changes (Abbe Finn - COE) | The Counseling program in the College of Education submitted three Graduate Policy Revision Proposals affecting three program majors.   1. Clinical Mental Health Counseling: changes in this program included the addition of the term “Clinical” to the program major name as required by the accreditation body; deletion of an alternative admissions criterion to admit an applicant if he or she has “a graduate degree from a regionally accredited institution” in lieu of a 3.0 undergraduate GPA; and to add new terminology relative to the new scoring methods for the GRE. 2. School Counseling (M.Ed.): deletion of an alternative admissions criterion to admit an applicant if he or she has “a graduate degree from a regionally accredited institution” in lieu of a 3.0 undergraduate GPA; and to add new terminology relative to the new scoring methods for the GRE. 3. School Counseling (M.A deletion of an alternative admissions criterion to admit an applicant if he or she has “a graduate degree from a regionally accredited institution” in lieu of a 3.0 undergraduate GPA; and to add new terminology relative to the new scoring methods for the GRE.   All three catalog copies were edited by the GAT to insure the requirements for the MAT exam were not a separate requirement, but an alternative admission measure if an applicant does not have a 3.0 GPA on the last 60 credit hours of an undergraduate degree. | Motion to approve all three:  T. Valesky  Second: J. Schoenfeld  Motion Approved |
| 4a. | Occupational Therapy (Linda Martin - CHPSW) | Linda Martin was present to discuss a Graduate Policy Revision Proposal to the MS in OT. The request is to change the GPA requirements to a 3.0 overall undergraduate rather than the last 60 hours. The program has monitored GPA and success rates and sees no differences in those with 3.0 overall versus those with a 3.0 in the last 60 hours. In addition, the calculation of the last 60 hour GPA fell to the program staff and it was a burden on the staff to compute the many applicants they receive.  In addition, the OT program is requesting the deletion of the requirement for a specific GRE score. So this requirement now reads: “A competitive Graduate Record Exam (GRE) taken within the last 5 years; analytical writing scores must also be reported”. | Motion to approve: J. Schoenfeld  Second: C.Villars  Motioned Approved |
|  | Any other priority issues, announcements, etc. | Jaffar initiated a discussion of concern by Senate Leadership regarding electronic dissertations and theses (EDT). The library and the Graduate Studies Office have established a means for dissertations and theses to be submitted electronically using the Proquest database system. Senate leadership believes these changes were approved without appropriate faculty input. Senate Leadership Team wants to slow the process down to gain faculty input into the EDT decision.  It was noted by Rachel Cooke, librarian, that the decision was made by the library administration as they felt it was essentially a library matter.  Tom Valesky noted that he attended the Graduate Studies/Library workshop on the Proquest EDT and believes the process protects faculty and student interest in the quality of dissertations and theses.  Dr. T.C. Yih, Graduate Dean, will arrange for representatives from his office and the library to attend the next GAT meeting for discussion. | Jaffar will add this to the next agenda. |

Next meeting March 11, 2013, Monday at 11:00AM in AB7: 402.

Minutes taken by T. C. Valesky