Counselor Education Meeting Agenda and Minutes

**Present**: Isaacs, Kastberg, Finn, Nehamkin, Sabella
Monday, February 25, 2013

1. Master set of Syllabi:
	1. Isaacs has been cross referencing syllabi with various standards (e.g., CACREP, Livetext) to make sure that our master syllabi of courses are up to date. Specifically, if rubrics and course assignments are present and aligned.
	2. Program faculty need to double check their syllabi provided by Isaacs against rubrics on Livetext. Then, either change syllabus accordingly (e.g., update assignment description and directions) or change Livetext rubric.
	3. Rubrics are located on AAED\LiveText Rubrics …. And syllabi have been sent to each respective faculty. These need to be done by 2 weeks.
2. Research and program evaluation syllabus needs to be overhauled (Finn, Isaacs)
3. Access to the Live text data and assessment system.
	1. The program continues to request data from Roshan and Lois.
4. Report on the diversity meeting (Signe)
	1. Trouble with consistent and reliable diversity data.
	2. Opportunity for recruitment offered by Annette Snapp.
	3. New FGCU diversity council created 2 weeks ago.
5. Options for fall Admission Mental Health Counseling. Program analyzed need for courses and sections based on enrollment.

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| **Sem** | **Course** | **Sections (30)** | **Sections (admitting 40)** | **Impact of increasing** |
| Fall 2013 | Intro to MH | 1 | 2 | +1 |
| Fall 2013 | Lifespan | 2 (combined with School continuing admits) | 2 |  |
| Spring 2014 | Counseling Theory | 2 (combined with new SC admits) | 2 |  |
| Spring 2014 | Practicum | 2 (New SC admits) |  | + 2 supervisors |
| Spring 2014 | Cross Cultural | 2 (year 2 SC admits | 2 |  |
| Summer 2014 | Advanced Prac | 2 (new SC admits) | 2 | +2 supervisors |
| Summer 2014 | Legal & Ethical | 2 (new SC admits) | 2 |  |
| Fall 2014 | Clin I | 2 (assuming 20% attrition) | 3 | + 1 supervisor and 8 sites |
| Fall 2014 | Career | 2 | 2 |  |
| Fall 2014 | Mental Disorders | 1 | 1 assuming 20% attrition) | +1 if have less than 20% attrition |
| Spring 2015 | Addictions | 1 | 1 assuming 20% attrition) | +1 if have less than 20% attrition |
| Spring 2015 | Appraisal | 2 | 2 |  |
| Spring 2015 | Clin II | 2 (assuming 20% attrition) | 3 | + 1 supervisor and 8 sites |
| Summer 2015 | Research Methods | 2 | 2 |  |
| Summer 2015 | Human Sexuality | 1 (if offer annually) | 1 (if offer annually) |  |
| Fall 2015 | Group Counseling | 2 (assuming school counseling section) | 2 |  |
| Fall 2015 | Clin III | 2 (assuming 20% attrition) | 3 | + 1 supervisor and 8 sites |
| Spring 2016 | Advanced Methods | 2 (assuming school counseling section) | 2 |  |
| Spring 2016 | Internship IV | 2 (assuming 20% attrition) | 3 | + 1 supervisor and 8 sites |
| Summer 2016 | Organization, Admin, Supervision | 1 | 1 |  |
| Summer 2016 | Clin V | 2 | 3 | + 1 supervisor and 8 sites  |

1. Meeting date for Admission Committee
2. Student issues.
	1. Letter sent to S.H. approved by faculty.
	2. Concerns about S.H-C.
	3. D.L settled at site, getting hours, but no recording submitted.
	4. H.M. problems attending supervision and taking case notes.
	5. M.M. not passing appraisal assignments.
	6. M.L.

***Items submitted by Robert Kenny***

* Try to figure out how not to let the assessment 'system' drive our ability to react to market conditions.
* All of us jump on board a recruitment/retention plan (this is NOT solely an Administration problem as some have intimated)
* Consider suspending the cohort concept in school counseling
* Consider dropping Schl Counseling out of CACREP to give us more flexibility in scheduling and using adjuncts
* Consider 'sunseting' Schl Counseling until which time we can muster up a minimum of 10 or so admissions. (or until which time that the folks in Tallahassee pass a funded mandate to restrict K-12 counseling to a 250:1 ratio.
* Look at increasing in a planned way the cohort cap in Mental Health Counseling and Look at who can teach what.
* (Re)look at previous suggestion(s) as to establishing a mini-cohort in Mental Health Counseling for folks who could want and handle a compressed program in which they complete their studies in two years instead of three (understanding that they would need to go full time taking a program of 12-12-8 credit hours per year). This would actually help thru-put and allow us to increase student enrollments. In this two-year experiment, we could justify a cap of 10 students, which would buy us some time to find out if the slip in Schl Counseling is an anomaly. "