Counseling Faculty Meeting

Attended: Sabella, Nehamkin, Kastberg, Isaacs, Finn, Kenny
1/28/2013

1. CACREP site visit preparation. Faculty reviewed work plan with Isaacs.
	1. Need to set up a meeting with Dean Greene and the Provost about College and University level decisions and resources that would impact CACREP accreditation.
2. Graduate student of the year (All nominations are due via email by **Friday, February 15th at 4:30 PM**). Kastberg will write nomination letters for both. Other faculty can write letters of support after nomination.
	1. Michael Powelson
	2. Carolyn Mangan
3. Closing the Gap projects for MH counseling students
4. Graduate affairs team meeting update (Finn)
5. Who is appropriate designee for site supervision on the premises? The following statement will be approved at the next meeting after consideration.
	1. *Under the unusual circumstance when an internship site supervisor is not available during the time at which the intern is schedule to work with clients/students, an eligible designate must be identified and be on the premises and immediately available to the counseling student. This designee must be appropriately licensed or certified (e.g., licensed mental health counselor, LCSW, LMFT, psychologist, certified school counselor) with two years of professional counseling experience. The designee carries out supervisory duties on a limited ad temporary basis, normally no longer than one day. If there are no other school counseling certified professionals within a school internship site, school counseling site supervisors may identify an appropriate designee at a nearby school.*
6. Approval of the Counseling Program revisions (MA, MA, & M.Ed.) by University Curriculum Committee (tabled)
7. Continued promotion of programs (tabled)
8. Student issues:
	1. Tami Argov’s proposed program of study. Program is approved. Finn will communicate with student.
	2. Shawn’s request about the CPCE (electronically administered etc.). Have student make direct request to CPCE. The counseling program faculty is bound by confidentiality with norming data supplied by the company. Sabella will email him the decision.
	3. Student internship issues