

**College of Education Vision**

***“Learners and leaders of today and tomorrow”***

We envision our graduates, and those they influence, as the learners and leaders of today and tomorrow. As learners, our graduates will continue to grow and develop into leaders within their fields. As leaders, they will build upon the diverse backgrounds and perspectives they encounter to ensure that all individuals are able to construct the understandings necessary to become successful.

**SECTION 1: Course Information**

**Syllabus for Course Reference 80877 Course Number MHS 6881**

**Course Title: Clinical Internship I**

**Credit Hours: 2**

Fall 2012

CLASS TIME: Thursdays 5:00-6:45pm LOCATION: Merwin 205

1. Instructor Information:

Professor: Abbe Finn, Ph.D., LPC Office: Merwin 291

**Office Phone**: 239-590-7772 **Email**: afinn@fgcu.edu

**Office Hours:** 2:00-4:00; T, W, Th

For other times please arrange an appointment. I will also be available for questions or concerns after class.

1. Course Description:

**Course Prerequisites: Please follow your program of study. Must have passed Counseling Theory; Practicum; Adv. Practicum; Legal and Ethical Issues.**

**Course Co-requisites: Please follow your program of study.**

1. **Required Text:**

None

**Section 2: Outcomes, Assessments, and Objectives:**

**Goals:** Internship is an opportunity for students to participate in supervised practice of providing counseling services to selected clients in the student’s emphasis area. Interns are not expected to demonstrate skills beyond their training. As such, interns are encouraged to remain open to supervisor (Site and University) feedback. Philosophically, the internship experience is designed to facilitate students’ ability to develop healthy counseling relationships, acquire his/her own unique counseling style, and sharpen interns’ counseling skills.

1. **College of Education Proficiencies**
   * Demonstrate excellence in critical thinking, problem solving, analysis, and strategic planning.
   * Demonstrate effective use of a variety of communication skills and modalities.
   * Exhibit professional and technical expertise consistent with discipline and/or content area accrediting or licensing bodies.
2. **Program Outcomes, National Standards, Objectives and Assessments.**

|  |  |  |
| --- | --- | --- |
| **Program Outcomes**: By the end of the course the candidate will be able to: | **Professional Standards & Codes** | **Assessment** |
| Demonstrate the professional knowledge, skills, and practices necessary to address a wide variety of circumstances within the clinical mental health counseling context. | CACREP-2009.6 | **Recordings/ Evaluations** |
| Provides individual counseling to promote the academic, career, and personal/social development of clients. | CACREP-2009.8.D.2 | **Recordings/ Evaluations** |
| Recognize and understands the cultural, linguistic, and experiential diversity of local and global communities and demonstrates the ability to support strengths, accommodate needs and maximize potential for all individuals. (KS) | COE 6.1 | **Recordings/ Evaluations** |
| Believe that all individuals can learn and have a right to the appropriate support needed to help them achieve. (D) | COE 6.2 | **Recordings/ Evaluations** |

1. Course Outcomes/Objectives/Assessments

PURPOSE OF THE COURSE:

*The purpose of this course is to examine theories of human development from conception to the end of life, applying theoretical paradigms to actual children and families through observations, interviews and case studies, exploring the issues of typical and atypical development, parenthood, and adaptive family life-styles within varying ecological contexts.*  
*The purpose is to study on preconception to end of life issues, exploration of the domains of human development, concepts and methodology of research, theories, and research on social, cognitive, and language development.*

## Field clinical activities and assignments.

###### **Assessment Procedure**

Written assessments, oral presentations, and written research assignments (assessment procedures) will be used to determine candidate achievement of the course objectives listed under II A. All required assignments will be given a specific score. Grades will be computed using the following scale:

1. **Critical Task: Field Experience**

1 Candidate will document 100 hours of internship hours

2 Candidate will document 40 hours of direct contact with clients.

3 Candidate will produce a minimum of 6 recordings of counseling sessions with notes according to the schedule published in the syllabus.

4. Candidate will meet all of the requirements listed in section F.

**F. Field Experience and Clinical Practice**

Candidate will:

* 1. Document maintenance of Professional Liability Insurance;
  2. Must be able to demonstrate the effective use of at least one counseling theory and intervention.
  3. Must be able to conceptualize the client issues consistent with a counseling theory.
  4. Provided an accurate and up-to-date weekly schedule.
  5. Maintain a weekly schedule at the site;
  6. Arrive on time for scheduled internship and was ready to work.
  7. Signed and abided by all internship agreements;
  8. Documented meetings
  9. Met or exceeded minimum required hours;
  10. Documented meeting or exceeding minimum direct counseling hours
  11. Document weekly site supervision;
  12. Document mid-term and end of term site supervisor evaluation
  13. Provided evaluations of the site, site supervisor, and University supervisor
  14. Attended minimum University small and large group supervision sessions
  15. Maintained ethical behavior according to ASCA and ACA codes.
  16. Cooperation with site and university supervision
  17. Demonstrates ability to conceptualize the client’s issues
  18. Demonstrates the ability to establish rapport
  19. Demonstrates the ability to conduct initial interviews
  20. Demonstrates the ability to transition within the session
  21. Demonstrates the ability to track the client
  22. Demonstrates the ability to terminate sessions and the counseling relationship.
  23. Actively participate in the dynamics of the group supervision.
  24. Review other candidates’ recordings and give appropriate feedback.

**C.  Assessment Procedure**

Candidates will be evaluated on recordings of counseling sessions, by site supervisors.

1. **Grading Policy**

Candidates who demonstrates advanced competency of skills from a. to t. will achieve the grade of “S” satisfactory. Candidates who do not demonstrate the skills to a satisfactory level will receive a grade of “U” unsatisfactory.

**Instructional Strategies**

The course will include lecture, audio-visual presentations, class discussion, observational experiences, individual research, and individual candidate presentations.

**E Attendance Policy**

Attendance Policy: Attendance and participation in class are expected.

Absences, tardiness, or leaving class early will adversely affect the outcome of the grade. Candidates who miss more than two supervision meetings will not pass the course. Candidates are responsible for all material covered when absent.

**F Course Schedule:**

**COURSE OUTLINE**

|  |  |  |
| --- | --- | --- |
| **DATE** | **READING & OTHER ASSIGNMENTS** | **DUE** |
| 8/23 | Introduction and overview of the course;  **Review Syllabus :**  **Review of the Internship Manual** |  |
| 8/30 | Goal Statement Due | Goals |
| 9/6 | 1st Recording due  Full Gp Meeting | 1st |
| 9/11 | Small Gp Meetings  4-5 Lina Lewis Shari Howington-Carlin |  |
| 9/13 | Small Gp Meeting meeting  4-5 Amanda Thomas & Lindsey Scoffil  5-6 Heather Moree, Kiana Mateo, & Daniel Davis  6-7 Kristen Scoles & Matt Mateika |  |
| 9/20 | Full Gp Meeting  2nd Recording due | 2nd |
| 9/25 | Small Gp Meetings  4-5 Lina Lewis Shari Howington-Carlin |  |
| 9/27 | Small Gp Meeting meeting  4-5 Amanda Thomas & Lindsey Scoffil  5-6 Heather Moree, Kiana Mateo, & Daniel Davis  6-7 Kristen Scoles & Matt Mateika |  |
| 10/4 | **Full Gp. Meeting**  **3rd. Recording Due** | 3rd |
| 10/11 | **Site visits this week**  **Large Gp. Meetig** |  |
| 10/16 | Small Gp Meetings  4-5 Lina Lewis Shari Howington-Carlin |  |
| 10/18 | Small Gp Meeting meeting  4-5 Amanda Thomas & Lindsey Scoffil  5-6 Heather Moree, Kiana Mateo, & Daniel Davis  6-7 Kristen Scoles & Matt Mateika | 4th |
| 10/25 | **Site visits this week**  **Large Gp Meeting** |  |
| 11/1 | **No class meeting FSCA Conference**  **5th Recording Due** | 5th |
| 11/6 | Small Gp Meetings  4-5 Lina Lewis Shari Howington-Carlin |  |
| 11/8 | Small Gp Meeting meeting  4-5 Amanda Thomas & Lindsey Scoffil  5-6 Heather Moree, Kiana Mateo, & Daniel Davis  6-7 Kristen Scoles & Matt Mateika |  |
| 11/15 | 6th Recording Due | 6th |
| 11/22 | Thanksgiving Vacation |  |
| 11/29 | **All Paperwork is due** Last meeting: Final Evaluations due |  |

**III. SPECIAL CONSIDERATIONS**

**Required Forms:**

◊ Proof of professional liability insurance

◊ Internship Candidate Information (submitted at beginning of semester)

◊ Faculty-Student Supervision Agreement

◊ Student Internship Agreement (submitted at beginning of semester)

◊ Consent for Counseling Adults (one signed for each client you see)

◊ Goals Statements (developed early in semester; submitted at end of semester)

◊ Weekly Schedule

◊ Internship Site Visitation Form (filed following site visitation)

◊ Internship Supervision Log (submitted at end of semester)

◊ Site Supervisor's Midterm and End of Semester Evaluations

◊ Student Evaluation of Supervisor (submitted at end of semester)

◊ Site Evaluation Form

◊ Internship Contact Hours Log

◊ Student Midterm and End of Semester Self-Evaluation (form is not found in internship manual)

**A. Recommended Reading List**

The candidate will be expected to research interventions for the issues presented by their clients.

IV. **Class, College, and University Policies**

1. **College LiveText Policy – GRADUATE ONLY**

The College of Education has adopted the use of LiveText software to assist in the assessment of student performance and program quality. As a degree-seeking student or as a student admitted to a state-approved program, you are responsible for purchasing a membership to LiveText during your first course in the College of Education. If you do not have a membership in LiveText, you will need to purchase it immediately from [www.livetext.com](http://www.livetext.com). **This is a one-time only purchase, and your LiveText account is available to you for five years.** Students enrolled in this class will be required to submit critical tasks (assignments that are linked to standards, relevant to the field you have chosen). Your work will be assessed in LiveText to help monitor your demonstration of the program standards, receive feedback from faculty on your progression toward meeting them, and certify that you have demonstrated all the required standards and competencies needed to complete your program. Your documented success on these tasks can also contribute to a portfolio that showcases your learning for current and future employers.

1. **Academic Behavior Standards and Academic Dishonesty**

All students are expected to demonstrate honesty in their academic pursuits. The university policies regarding issues of honesty can be found in the FGCU Student Guidebook under the ***Student Code of Conduct*** and ***Policies and procedures*** sections. All students are expected to study this document which outlines their responsibilities and consequences for violations of the policy. The FGCU Student Guidebook is available online at

<http://studentservices.fgcu.edu/judicialaffairs/new.html> or

<http://studentservices.fgcu.edu/judicialaffairs/files/Code_of_Conduct_book_08-09.pdf>

1. **Disability Accommodations Services**

Florida Gulf Coast University, in accordance with the Americans with Disabilities Act and the university’s guiding principles, will provide classroom and academic accommodations to students with documented disabilities. If you need to request an accommodation in this class due to a disability, or you suspect that your academic performance is affected by a disability, please contact the Office of Adaptive Services. The Office of Adaptive Services is located in Howard Hall 137. The phone number is 239-590-7056 or TTY 239-590-7930.

1. **Student Observance of Religious Holidays**

All students at Florida Gulf Coast University have a right to expect that the university will reasonably accommodate their religious observances, practices, and beliefs. Students, upon prior notification to their instructors, shall be excused from class or other scheduled academic activity to observe a religious holy day of their faith. Students shall be permitted a reasonable amount of time to make up the material or activities covered in their absence. Students shall not be penalized due to absence from class or other scheduled academic activity because of religious observance. Where practicable, major examinations, major assignments, and University ceremonies will not be scheduled on a major religious holy day. A student who is to be excused from class for a religious observance is not required to provide a second party certification or the reason for the absence.

1. **Academic Integrity**

All assignments, projects, and examinations are to be completed solely by the student. Inclusion of facts, ideas, quotes, or other materials from outside sources must be cited and referenced in all work. Evidence of cheating and plagiarism are cause for disciplinary action by the university. According to the university, plagiarism and cheating refer to the use of unauthorized books, notes, or otherwise securing help in a test; copying tests, assignments, reports, or term papers; representing the work of another person as one’s own; collaborating without authority with another student during an examination or in preparing academic work, or otherwise practicing academic dishonesty by the student. Inclusion of facts, ideas, quotes, or other materials from outside sources must be cited and referenced in all work.

1. **Classroom Policies:**

As a classroom community of learners, please be prepared to participate and share your thoughts, feelings and questions related to the assigned readings. Candidates are expected to conduct themselves in a mutually respectful and collegial manner.

1. Format for Written Assignments

All Assignments must be typed or printed from a word processor in APA format. Your name must appear and all multi-page documents must be stapled. Papers are due at the start of class on the date published in the syllabus unless changed by the professor. There will be reduction of points for late papers.

1. Written assignments will be turned in to Angel, and a printed copy is due on the assignment due date. All papers will be reviewed electronically for plagiarism.

### Flexibility Clause

The aforementioned requirements, assignments, policies, evaluation procedures, etc. are subject to change. Candidates' experiences and needs, as well as emerging knowledge, will be considered in modifying this course syllabus.

CANDIDATE INFORMATION

Course name and number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student I.D #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Gender \_\_\_\_\_\_\_\_\_\_\_\_\_ Race: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Phone #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work Phone #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

e-mail Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Number of hours this semester: \_\_\_\_\_

Number of hours working this semester: \_\_\_\_\_\_\_\_\_\_

Home Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fax#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Emergency Contact: \_\_\_\_\_\_\_\_\_\_\_\_\_

Goal Degree: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Major: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What type of work do you do? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Goal for taking this course: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_